श्रम, कौशल, नियोजन एवं उद्यमिता विभाग
शासन सचिवालय
जयपुर

Application for Grant of New/ Renewal/ and Regularization of Temporary No-Objection-Certificate (NOC)
for Affiliation to Rajasthan ILD Skills University, Jaipur

(Please type the information in this proforma but do not delete any content even if not applicable. Write Not Applicable wherever it is not applicable in your case. Each page shall bear signature of authorized signatory. Supporting documents must be attached.)

PART-I: Basic Information

1. **Name and Address of the Society/Trust/Company:**

Registration Number of the Trust/Society/Company :	
Name	
Date of Establishment	
Address	
District	
Pin Code	
Phone No. with STD Code	
Email ID	
Mobile No. & WhatsApp Mobile No.	
Web site	
Whether registered under Societies Act/Company Act. If so, the Registration No. (Attach Copy)	
Resolution of the Managing Committee for opening of New College(Attach Copy)	
Constitution and Composition of Managing Committee (Attach copy)	

2. Name and Address of the College/Institute (Existing/Proposed)

Name	
Year of Establishment	
Address	
GPS Coordinates Latitude & Longitude	
District	
Pin Code	
Phone No. with STD Code	
Mobile No. & WhatsApp Mobile No.	
Email ID	
Web site	
Whether Affiliated to other State Funded University(ies) in Rajasthan	
Courses in which affiliated to other State Funded University in Rajasthan	
Past Experience of Running Skill Development courses (Attach supporting documents)	
Name of Authorized Signatory	
Signature of Authorized Signatory	
Last NOC indicate date of issue or application.	
If Government of Rajasthan has issued Temporary NOC? (Enclosed copy of each NOC)	

3. Name and Details of the Chairman, Management Committee of Trust/Society/Company or Private Owner

Name	
Qualification (Highest Degree)	
Specialization	
Experience	
Address	
Date of Birth	
Mobile Number	
WhatsApp Number	
Email ID	
Signature of Chairman	

4. Name and Details of the General Secretary, Management Committee of Trust/Society/Company

Name	
Qualification (Highest Degree)	
Specialization	
Experience	
Address	
Date of Birth	
Mobile Number	
WhatsApp Number	
Phone No. with STD Code	
Email ID	
Signature of General Secretary	

5. Name and Details of the Principal/Director, of the College/Institute (Existing/Proposed)

Name	
Designation	
Qualification (Highest Degree)	
Experience	
Teaching Experience UG (Number of Years)	
Teaching Experience PG (Number of Years)	
Experience in Skill Education (Number of Years)	
Experience in Industry/ Corporate Sector (Number of Years)	
Administrative Experience (Number of Years)	
Achievements and Recognition	
Address (Residential)	
Date of Birth	
Mobile Number	
WhatsApp Number	
Phone No. with STD Code	(O): (R):
Email ID	
Signature of Principal	

PART-II: TNOC Regularization

6. Details of the Courses for which Institute/College was affiliated in the Academic Session 2018-19 and regularization is sought by issuance of Temporary NOC for 2018-19 .

Letter of Intent Number   Date

(Attach Copy)

Letter of Temporary Provisional Affiliation

Number   Date

(Attach Copy)

#	Faculty	Course	NSQF level	Seats Allotted	Students Enrolled
1.					
2.					
3.					
4.					
5.					

Add rows if required.

7. Details of the Courses for which Institute/College was affiliated in the Academic Session 2019-20 and regularization is sought by issuance of Temporary NOC for 2019-20.

Letter of Intent Number   Date

(Attach Copy)

Letter of Temporary Provisional Affiliation

Number   Date

(Attach Copy)

#	Faculty	Course	NSQF level	Seats Allotted	Students Enrolled
1.					
2.					
3.					
4.					
5.					

Add rows if required.

PART-III: TNOC for 2020-21

8. Details of the Courses for which Institute/College is seeking NEW affiliation in the Academic Session 2020-2021 from RISU.

(Row Number, Column Number and the Course Title shall be picked from the Tentative List of Courses available for Academic Session **2020-2021** on RISU Website.)
(For example, for B. Voc. in Fashion Design, row number is 64 and column number is 4 and course title will be B. Voc. in Fashion Design)
(Number of seas per batch for a NSQF level 4 to 7 course is 30 and number of seats per batch for a NSQF level 8 or 9 courses is 20.)

#	Row Number	Column Number	Faculty	Course Title	# of Batches Sought	Number of Seats Sought
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

Attach additional sheets if required.

9. Details of the Courses for which Institute/College is seeking RENEWAL of affiliation in the Academic Session 2020-2021 from RISU.

(Row Number, Column Number and the Course Title shall be picked from the List of Courses available for Academic Session 2020-2021 on University Website.)
(For example, for B. Voc. in Fashion Design, row number is 64 and column number is 4 and course title will be B. Voc. in Fashion Design)
(Number of seas per batch for a NSQF level 4 to 7 course is 30 and number of seats per batch for a NSQF level 8 or 9 courses is 20.)

#	Row Number	Column Number	Faculty	Course Title	# of Batches Sought	Number of Seats Sought
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

PART-IV: Land, Building and Infrastructure Information

10. Land Availability (Attach all the records)

क्रम सं0	स्थान	महाविद्यालय के लिए अविवादित स्वामित्व वाली भूमी माप
1	जयपुर, जोधपुर एवं अजमेर विकास प्राधिकरण क्षेत्र	1000 वर्गमीटर
2	अन्य संभागीय मुख्यालय	1500 वर्गमीटर
3	जिला मुख्यालय	2500 वर्गमीटर
4	शहरी निकाय (स्थानीय शहरी निकाय की सीमा तक)	3000 वर्गमीटर
5	अन्य समस्त क्षेत्र	4000 वर्गमीटर

Sr	Parameter	Details
1	Area Category (See table above)	
2	Total Area Available (In Square Meter)	
3	Land Details	Plot No.: Survey No.: Block No.:
4	Land Address	
5	GPS Coordinates Longitude Latitude	
6	Whether Land is owned by Trust/Society/Company? (Attach Certificates)	Yes/No
7	Whether Land is undisputed? If disputed, specify details of dispute with documents	Yes/No
8	Whether Land is Registered on Leased Agreement in name of Trust/Society/Company? (Attach Certificates)	Yes/No
9	Land Use (Attach copy of Certificate from the competent authority)	
10	Whether the Land meets all the requirement specified in the NOC policy.	Yes/No

11. Building Availability (Attach all the supporting documents like building plan prepared by registered Architect and approved by Competent Authority)

Total Land Area (in Square feet)	
Number of Floors	
Total Carpet Areas	
Rented or Own (Attach copy of Electricity Bill)	
Number of Classrooms with size greater than 20 feet x 30 feet	
Number of Seminar Hall	
Girls Common Room, give size	
Boys Common Room, give size	
Principal's Office, give size	
General Office, give size	
Staff Room, give size	
Store Room, give size	
Canteen, give size	
Library, give size	
Reading Room give size	
Number of Ladies Toilet and Washroom for Students	
Number of Gents Toilets and Washroom for Students	
Laboratories	
No. of Laboratories (Attach list with specification of Subject, Space Size, Capacity to Accommodate students in one batch)	
Equipment, apparatus and other Material available or to be purchased for courses (list to be provided)	

12. Furniture & Gadgets Availability

S. No.	Details	Number
1	Student Table	
2	Student Chair	
3	Seminar Hall Chair	
4	Reading Room Table	
5	Reading Room Chairs	
6	Faculty Table	
7	Faculty Chair	
8	Office Table	
9	Office Chair	
10	Conference Table	
11	Conference Chair	
12	LCD Projectors	
13	Computers in Students Lab	
14	Printers in Student Lab	
15	Computers in Office	
16	Printers in Office	
17	ReprographicFacilities	
18	Internet Connectivity Bandwidth	
19	Number of Nodes on Internet Connection	
20	Number of Notice Board	
21	Number of TVs and Electronic Display Board	
22	Transport Vehicle	
23	RO for Drinking Water	
24	Electric Generator	
25		
	Attach list of other gadgets if available	

13. Hostels, Playground and Library Availability

S. No.	Details	Number
1	Number of Boys Hostel	
2	Boys Hostel Number of Rooms	
3	Boys Hostel Number of Students Capacity	
4	Number of Girls Hostel	
5	Girls Hostel Number of Rooms	
6	Girls Hostel Number of Students Capacity	
7	Faculty Quarters	
8	Indoor Games Facilities (Describe)	
9	Outdoor Games Facilities (Describe)	
10	Number of Books in Library (Attach photocopy of Last page of Accession Register)	
11	Number of Different titles in Library	
12	Number of Course specific books in Library	
13	Number of Research Journals Subscribed (Attach List)	
14	Number of Magazines and Periodical subscribed (Attach List)	
15	Number of Newspaper subscribed (Attach List)	
16	Number of E-resources subscribed (Attach List)	
17	Number of E-books subscribed (Attach List)	
18	Canteen, give size and attach list of available items	
19	Parking Space for Cars and Capacity	
20	Parking Space for two heeler, give capacity	
21	Transportation Facility (Attach list specifying details)	
22	Store rooms, give numbers and total capacity	

4 Other Facilities

Sr	Parameter	Availability
1	Language Laboratory	
2	All Weather Approach Road	
3	Potable Water Supply	
4	Electrical Generator	
5	Digital Library	
6	Medical Facilities	
7	Insurance Facilities	
8	ReprographicFacilitiesinthe College/Institute	
9	Sewage Disposal	
10	Medical and Counseling Facilities	
11	First Aid Facility/ Health Care Center	
12	Fire Fighting System certified by Competent authority	
13	Bank	
14	Gym and Fitness Center	
15	Book Bank facilities for SC/ST & Minorities	
	Attach list of other amenities or facilities if available	

PART-V: Staff   Information

15. Teaching Staff for the existing programme(s)

#	Name	Qualification & Designation	Date of Joining	Last 4 digit of Aaadhar Number	Total Salary

16. NonTeaching and Supporting Staff Details (including Library and Physical Education Staff)

#	Name	Qualification & Designation	Date of Joining	Last 4 digit of Aaadhar Number	Total Salary

PART-VI: Budget and Financial Information

17. Audited Balance Sheet Attached?   **Yes/No**

18 Financial Resources

(Attach Bank Statement copy and photocopy of cash book current page. Also attach ITR of last three years if filed.)

Total deposit with the College	
Sources of Income from	
Immovable/Movable property	
Donation	
Any other source, specify	
Corpus Fund	

19. Financial Detailed: Deposits/ Bonds/ Cash and any other (Copy attached)

Sr. No.	Particular	Amount	Name of Bank	Deposits Receipt No. & Date
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				

Sr. No.			
10.			

20. Budget Allocation to the College for the Courses for which Affiliation is sought

Sr. No.	Head	Amount
1.	Salary (Teaching)	
2.	Salary (Non-teaching and Support Staff)	
3.	Remuneration to Guest Faculty	
4.	Library Purchases	
5.	Sports and Extracurricular Activities	
6.	Laboratory Equipment Purchases	
7.	Laboratory Operational Expenses	
8.	Infrastructure Maintenance	
9.	Infrastructure Strengthening	
10	Electricity, Water and Essential	
11.	Office Management Expenses	
12.	Contingency	
13.	Miscellaneous	
14.	Others	
15.		
16.		
17.		
18.		
19.		
20		
	TOTAL	

PART-VII : Fee Calculator

क्रम सं	विवरण	प्रस्तावित राशि (रूपयों में)
1.	नवीन कौशल महाविद्यालयों के लिए (समस्त विषय / संकाय) (क) उच्च शिक्षा की दृष्टि से पिछड़े क्षेत्र (ख) महिला कौशल महाविद्यालय (ग) कौशल महाविद्यालय (उपरोक्त के अतिरिक्त)	20,000.00 प्रति संकाय 20,000.00 प्रति संकाय 50,000.00 प्रति संकाय (अधिकतम 1.5 लाख रूपये प्रति महाविद्यालय)
2	अनापत्ति प्रमाण पत्र में अभिवृद्धि / स्थायी अनापत्ति प्रमाण पत्र (प्रत्येक प्रकरण के लिए) प्रति वर्ष	20,000.00 प्रति संकाय
3	नाम परिवर्तन / स्थान परिवर्तन / प्रबन्ध अन्तरण / महिला से सह.शिक्षा में परिवर्तन	10,000.00
4	पूर्व संचालित कौशल महाविद्यालय द्वारा पूर्व में संचालित संकाय में नवीन विषयों हेतु आवेदन	10,000.00 प्रति नवीन विषय
5	पूर्व संचालित कौशल महाविद्यालयों द्वारा स्नातकोत्तर कमोन्यन हेतु आवेदन	25,000.00
6	वार्षिक शुल्क–स्थायी / अस्थाई अनापत्ति प्रमाण पत्र प्राप्त बाद प्रतिवर्ष	30,000.00
7	संविलयन हेतु आवेदन	30,000.00

#	Head	Number of Faculty and Courses			
1	2018-2019 Regularization of TNOC				
2	2019-2020 Regularization of TNOC				
3	Renewal/Extension of TNOC in 2020-21				
4	New Subjects for TNOC in 2020-21				
5	PG Course TNOC for 2020-21				
6					
7					
8					

Declaration by the Management

1. I, <**Name**> _____ Chairperson of the trust/society/company
    <*Trust name*> _____
    managing   proposed/existing   college   bearing   name
    _____
    located at _____ on behalf of the aforesaid trust/society/company and
    college hereby declare that the particulars furnished above are true and correct to the
    best of my knowledge. All the original documents related to the particulars given in
    the application will be produced at the time of inspection and whenever called for.

2. The required fees and any other expenses incurred for the inspection as per University
    rules and regulations or any other expenditure related to it and demanded by the
    University will be paid by the trust/society/company immediately.

3. It is understood and agreed by the Management of the Institution that if the provisional
    temporary affiliation is granted by University, the College shall observe all rules and
    regulations and other conditions, if any, of University. It is also understood and agreed
    that any violation of these rules etc. may result in a heavy penalty as determined by the
    University or withdrawal of the affiliation by the University.

Place

Signature of Chairman
Date:

Office Seal

This is to certify that the information given above is factual as of the date given below. Each page has
been initialed by the authorized person of the College/ Institute. Any change in the information given
above at a later date shall be informed to the university immediately.
The required fees and any other expenses incurred for the inspection as per University rules
and Regulations or any other expenditure related to it and demanded by the University will be paid by the
Institute immediately.

**Signature of the legally
Authorized signatory**

Name in Capital Letters of Authorized Signatory
Place:
Date: Office Seal

Special Guidelines for Affiliated Colleges/Institutes

1. Students shall be admitted to the various courses of study in affiliated colleges on the basis of the rules prescribed by the University and communicated to the college from time to time after issuance of Letter of Intent to the affiliated college/institute and subject to grant of temporary provisional affiliation to the institute/college.

2. Number of seas per batch for a NSQF level 4 to 7 course is 30 and number of seats per batch for a NSQF level 8 or 9 courses is 20. Admission to any batch (es) shall not exceed sanctioned strength in anticipation of the approval by the University.

3. Minimum admission and enrolment required in a batch is 15 for NSQF level 4 to 7 course and 10 for NSQF level 8 or 9 courses.

4. Admission to a course shall be made on the basis of Regulations for Admission displayed on University website. Equivalency / Recognition of the qualifying examinations taken from other Universities /Board/ Institutions should be confirmed strictly before making admission of students.

5. Fresh admission and enrolment will be made in Pavas Semester only. In Basant semester the student already enrolled may be admitted in courses.

6. Admission in a semester of university course involves registration in minimum one to maximum 36 credits of the course in the semester. No student enrolled with University will be permitted to pursue two courses simultaneously either from the University or from any other University except the part-time credit certificates from university or any other universities may be permitted if the total credits registered in a semester is not exceeding 36.

7. It is the responsibility of the affiliated college/institute to check the eligibility of student for the program in which admission is made. The candidates shall produce the following documents (in original and a self attested copy) at the time of admission to a course of study in the affiliated colleges. (i) Qualifying Examination Certificate,(ii) Mark List(s) of the qualifying examination, (iii) Date of Birth Certificate , (iv) Transfer Certificate received from the Institution where he/she studied last, (v) Character Certificate, (vi) Migration Certificate if not enrolled with the Rajasthan ILD Skills University, (vii) Enrolment Certificate if enrolled with the Rajasthan ILD Skills University, (viii) Equivalency /Recognition Certificate if holds degree/certificate of qualifying examination from a University/Board/Institution other than RBSE/CBSE/State or Central University in India, as required for the admission.

8. The foreign students shall be admitted to any course in any institution / college affiliated to the University on production of provisional eligibility certificate from the University. For obtaining provisional eligibility certificate, the foreign student shall apply along with necessary certificates

to the University in the form prescribed by the University and shall pay fees as prescribed by the University from time to time.

9. Final list of candidates admitted to various courses shall be put on the notice board prominently as soon as admissions are over and same be intimated to university within a week.

10. All the applications received in the college shall be kept ready for verification by the university, whenever needed.

11. The affiliated college/institute shall announce and publish on Notice Board (with intimation to the University) the General Foundation courses of NSQF level 5 for which teaching will be available in NSQF level 5 course running at the college/institute.

12. The affiliated college/institute shall announce and publish on Notice Board (with intimation to the University) the General Elective courses of NSQF level 6 or 7 for which teaching will be available in NSQF level 6 or 7 course running at the college/institute in a particular semester i.e. Pavas or Basant.

13. The affiliated college/institute shall announce and publish on Notice Board (with intimation to the University) the Skill Elective courses of NSQF level 6 or 7 for which teaching will be available in corresponding NSQF level 6 or 7 course running at the college/institute in a particular semester i.e. Pavas or Basant.

14. The list of faculty including guest faculty with qualifications shall be published before making admission in a course. The same must be intimated to University by July 15 for Pavas Semester and by Jan 15 for Basant Semester.

15. The Time Table of classes shall be published before making admission in a course. The same must be intimated to University by July 15 for Pavas Semester and by Jan 15 for Basant Semester. The Academic Calendar and Holiday Calendar shall also be notified before the start of admission in a particular academic session.

16. All the notices be displayed on affiliated college/institute's website in addition to display on Notice Board.

17. The fee payable by a student for the course shall be displayed on the Notice Board with intimation to University by July 15 for Pavas Semester and by Jan 15 for Basant Semester. Students may note that University is not regulating fee and fees payable may differ in different affiliated institute or colleges.

18. The affiliated college/institute will have to maintain attendance record of every student admitted from day one of the commencement of course till the commencement of examination in every semester. The record can be inspected by any officer or person authorized by the University at any time and must be shown to inspectors visiting the affiliated college/institution.

19. The affiliated college/institute will have to maintain service record of every faculty engaged excluding the Guest Faculty. The CVs of Guest Faculty engaged in a semester must be properly kept in a file to be shown to the

visiting team of University. The record can be inspected by any officer or person authorized by the University at any time and must be shown to inspectors visiting the affiliated college/institution.

20. The affiliated institute must maintain books of account and inventory books in proper manner.
21. The affiliated institute shall ensure cleanliness and proper ambience.

Please note that University Act, Affiliation Statutes. Regulations for Admission, Regulations for Enrolment and Regulation for CBCS can be downloaded from the university website. The Syllabi of different courses will be made available on university website.